

**Division of State Architect-Advisory Board**  
**Board and All Committees-Status of**  
**Motions and Follow-Up Items**  
**Active, On Hold, and Inactive Items Only**  
**June 28, 2005**

<i>Item#</i>	<i>Topic/ Description</i>	<i>Meeting</i>	<i>Next AB</i>	<i>To DSA</i>	<i>Staff Report</i>
	<i>M = Motion</i>	<i>Date</i>	<i>Meeting</i>	<i>Staff</i>	<i>Back to AB</i>
	<i>F= Follow-Up Item</i>				

## 01 - DSA Advisory Board

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|---|---|------------------------|-----------|-----------|--|
| 01.01.02  | F | Membership Expirations | 10/7/2004 | 7/21/2005 |  |
| Advisory Board member terms currently expire 9/05. State Architect will consider interest survey results how terms will be addressed.   |   |                        |           |           |  |
| <i>Status:</i> Active <i>Responsible Party:</i> David Thorman   |   |                        |           |           |  |
| <i>Comments:</i> This was an agenda item at the P&P Committee meeting on 12/14/04. Will go to the P&P Committee and Advisory Board once addressed by Acting State Architect. 1/3/05 - Lowell to present options at 1/18/05 meeting. Postponed to 4/14/05.<br>4/15/05-Interest survey sent out to members. Data will be compiled for Dave Thorman. Lowell would like to form a committee to elect a new chair. |   |                        |           |           |  |
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|---|---|------------------------|-----------|-----------|--|
| 01.01.03  | F | Operational Guidelines | 10/7/2004 | 1/18/2005 |  |
| Develop operational guidelines. Further definition of committee guidelines. Resolve committee status whether ongoing or ad hoc in nature (need clarification of these two roles). |   |                        |           |           |  |
| <i>Status:</i> On Hold <i>Responsible Party:</i> Lowell Shields   |   |                        |           |           |  |
| <i>Comments:</i> 12/14/04-Committee opted to review current P&P changes before considering the development of additional guidelines.  |   |                        |           |           |  |
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|---|---|----------------|-----------|-----------|--|
| 01.01.07  | F | Update Reports | 10/7/2004 | 7/21/2005 |  |
| Request for update reports at AB meetings on an ongoing basis: 1) EIPB, 2) PEC, 3) Super Partnering Forum, 4) Legislation impacting DSA 5) Community Colleges task force, 6) Sustainability (E.O. S-20-04). |   |                |           |           |  |
| <i>Status:</i> Ongoing <i>Responsible Party:</i> David Thorman  |   |                |           |           |  |
| <i>Comments:</i> Ongoing items for AB agendas. DSA staff to verify representatives are attending to provide updates at each AB meeting.   |   |                |           |           |  |

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		<i>M = Motion</i>				
		<i>F = Follow-Up Item</i>				
01.01.10	F	Draft AB P&P Document Changes Draft P&P document changes reviewed at the 12/14/04 P&P Committee meeting and additional changes suggested.	10/8/2004	7/21/2005		
		<i>Status:</i> Active		<i>Responsible Party:</i> Mary Ann Aguayo/Lowell Shields		
		<i>Comments:</i> This was a agenda item at the P&P Committee meeting on 12/14/04. Revision was approved at 1/18/05 DSAAB meeting. 2/2005 Full document edited for consistency and to consolidate task group procedures. To be reviewed and approved by full Board.				
01.01.20	F	DSA Strategic Plan Follow-up to Presentation Steve committed to asking each Regional Office to work with the AB on issues they develop through key goal areas. Teams will decide which issues to address, set up project plans and bring them to the next AB meeting (e.g. field inspection).	10/8/2004	7/21/2005		
		<i>Status:</i> Active		<i>Responsible Party:</i> David Thorman		
		<i>Comments:</i> AB agenda item. DSA S.P. teams being formed. Postponed to April 2005. Discuss with Richard in February '05. Ongoing updates as they become available. Next update may be June 2005.				
01.01.22	F	Tours and Other Interactive AB Activities Lowell requested the AB consider construction/facilities tours, meetings on location, presenter's at meeting and other interactive events for future AB meetings.	10/8/2004	7/21/2005		
		<i>Status:</i> On Hold		<i>Responsible Party:</i> Liz Schroeder		
		<i>Comments:</i> Staff will follow up. AB January agenda follow-up item. Richard will speak to Lowell. 3/7/05-Can schedule if members can facilitate arrangements.				
01.01.23	F	Request for Follow-Up Items The AB requests that a report going to the State Architect on all motions, follow-up items and questions posed (and replies).	10/8/2004	7/21/2005		
		<i>Status:</i> Ongoing		<i>Responsible Party:</i> David Thorman		
		<i>Comments:</i> Met w/State Architect 10-25-04 and 1-3-05 to review follow up and action items. State Architect's responses are noted within reports. This process will be ongoing.				
01-03-06	F	Williams Projects - update Request for DSA review of workload impacts due to the development of potential construction projects requiring permits. (Similar to SB 1953 requirement for hospitals.)	4/14/2005	7/21/2005	4/26/2005	
		<i>Status:</i> Active		<i>Responsible Party:</i> Dennis Bellet/David Thorman		
		<i>Comments:</i>				

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## 02 - Building Standards Committee

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|----------|---|--|--|-----------|--|--|
| 02.01.02 | F | NFPA Stakeholder Review Process  | 4/21/2004                                | 1/18/2005 |  |  |
|          |   | The next step in the stakeholder review process will be for DSA staff to draft a proposed process for the committee's review and endorsement.  |  |           |  |  |
|          |   | <i>Status:</i> On Hold   | <i>Responsible Party:</i> Chip Smith     |           |  |  |
|          |   | <i>Comments:</i> Draft of proposed process yet to be developed; will depend on what code is adopted (IBC vs. NFPA). On hold until a decision is made regarding what code to adopt.<br>3/16/05-Building Standards Commission adopted IBC. |  |           |  |  |
| 02.01.06 | F | 2004 Code Supplement Update  | 4/21/2004                                | 1/18/2005 |  |  |
|          |   | Regarding the 2004 Code Supplement, DSA submitted the package to the Building Standards Commission August 2, 2004.   |  |           |  |  |
|          |   | <i>Status:</i> Active  | <i>Responsible Party:</i> Chip Smith     |           |  |  |
|          |   | <i>Comments:</i> Committee to review and submit comment to Chip by June 30 to align with the next public comment period of 5/27/05-7/1/05.   |  |           |  |  |
| 02.01.09 | F | Glu Lam Beams Safety Concerns  | 4/21/2004                                | 1/18/2005 |  |  |
|          |   | DSA looking into comprehensive review of this matter including inspection issue.   |  |           |  |  |
|          |   | <i>Status:</i> Active  | <i>Responsible Party:</i> Chip Smith     |           |  |  |
|          |   | <i>Comments:</i> Ongoing. Glu lam beam continuous inspection updates to be provided by DSA staff at committee meetings as information is gathered.   |  |           |  |  |
| 02.01.12 | F | Plumbing/Mechanical Codes Amendment Packages   | 4/21/2004                                | 1/18/2005 |  |  |
|          |   | Committee members encouraged to submit their comments on the Plumbing and Mechanical codes to DSA.   |  |           |  |  |
|          |   | <i>Status:</i> Active  | <i>Responsible Party:</i> Chip Smith     |           |  |  |
|          |   | <i>Comments:</i> Code Advisory Committee met 2/16/05 and approved DSA's packages submitted last April with a few revisions and one change. ("A1 pecs" withdrawn by DSA.)   |  |           |  |  |
| 02.01.13 | F | Earthquake Bracing Systems for Water Heaters   | 4/21/2004                                | 1/18/2005 |  |  |
|          |   | It was suggested that the committee consider adding to its next meeting agenda a discussion regarding the appropriateness of DSA's role in manufactured earthquake bracing systems for residential water heaters.                        |  |           |  |  |
|          |   | <i>Status:</i> Active  | <i>Responsible Party:</i> Richard Conrad |           |  |  |
|          |   | <i>Comments:</i> Verify the approved motions are followed through and placed on Web page. DSA is not approving designs for bracing of water heaters. DSA will be providing guidelines only. See 01.01.19                                 |  |           |  |  |

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<i>F = Follow-Up Item</i>					
02.02.02	F Proposed Stop Work Order & Procedure	2/17/2005	4/14/2005		
<i>Status:</i> Active <i>Responsible Party:</i> Dennis Bellet <i>Comments:</i> Dennis will update committee at the next meeting. DSA to seek legal counsel. If draft is updated prior to next meeting, it will be distributed to committee for their input.					
02.02.03	F Modular Building Ordinance Moment Frame Code Change Update	2/17/2005	4/14/2005		
<i>Status:</i> Active <i>Responsible Party:</i> Chip Smith <i>Comments:</i> Information item. Chip provided the committee with a brief background and overview noting that two-story modular framed buildings only exist in California at this time. DSA plans to gather factual data before arriving at a decision. Chip will keep the committee informed during the informational gathering process.					

## 04 - Excellence in Public Buildings Committee

04.01.03	F Consensus Regarding Excellence	8/31/2004	1/18/2005		11/5/2004
Mr. Castellanos encouraged the committee to work with CASH, CASBO, CSBA, AIA, school districts, and other groups to develop a broad-based consensus regarding excellence. He recommended creating a living document, posting it on-line, soliciting feedback, and sharing information and experience about best practices. He supported the concept of evidence-based decision-making.					
<i>Status:</i> Active <i>Responsible Party:</i> Richard Conrad <i>Comments:</i> In progress.					
04.02.04a	F Letter of Invitation from State Architect	11/5/2004	1/18/2005	11/15/2004	
Develop a form letter to invite participants to assist with the development of this project.					
<i>Status:</i> Active <i>Responsible Party:</i> Richard Conrad <i>Comments:</i> According to Kathi Littmann, there are many entities willing to assist. This invite will initially be used to invite LAUSD to participate and assist with the articles to be published. This is a follow-up to a request from Mark DeMan, LAUSD, who volunteered to assist. 6/1/05-Need more details on specific invitees.					
04.02.06	F School Board Members Excellence Policies	11/5/2004	1/18/2005		
Charles Higuera to meet with Kerry Clegg and CSBA reps to learn what school board members need to develop excellence policies.					
<i>Status:</i> Active <i>Responsible Party:</i> Charles Higuera <i>Comments:</i> Charles to report back to the committee.					

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04.02.25	F Future Item: DSA Workshops for School Districts After Excellence in School Buildings resource project completion, consider having DSA provide workshops for school districts.	11/5/2004	1/18/2005		
	<i>Status:</i> On Hold	<i>Responsible Party:</i> Mary Ann Aguayo			
	<i>Comments:</i> Consider after project completion (tentatively slated for 12/05).				
04.03.01	F Excellence in Public Education Facility Development Project Restructured project into five areas and assigned lead roles for chief editor and guest editors.	6/1/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Richard Conrad			
	<i>Comments:</i> 6/1/05-Project is due 12/1/05 for presentation at CSBA conference. See separate chart for assigned roles and project milestones.				
04.03.02	F CEFPI Planning Guide Dennis Dunsten offered to provide a draft of the California CEFPI chapter planning guide when completed.	6/1/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Liz Schroeder/Dennis Dunsten			
	<i>Comments:</i> Estimated completion of draft is August 2005.				

## 05 - Inspector Committee

05.01.06a	F Project Inspector Exam Process Review Dennis Shallenberger recommended that DSA review and clarify exam acceptance criteria in the document.	8/12/2004	4/14/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> John Baca			
	<i>Comments:</i> 2/10/05 - John Baca reported that DSA is working towards contracting w/the State Personnel Board for an expert review of the exam process. This will be a long-term process. Dennis Shallenberger recommended an EEO disclaimer and perhaps a legal disclaimer be used on exam applications and certification lists to address disability and legal issues.				
05.01.09a	F Proposed Project Inspector Disciplinary Process Mr. Shallenberger recommended that committee members review the materials provided by Mr. Enzler regarding the proposed disciplinary process for Inspectors in order to discuss them at the next meeting.	8/12/2004	4/14/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Jeff Enzler			
	<i>Comments:</i> 2/10/05 Numerous comments were provided by the Committee. A request was made for numbered lines on drafts to simplify review. Any remaining comments are due to Jeff Enzler by 2/24/05.				

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05.01.14a F	Laboratory Evaluation Acceptance (LEA) Disciplinary Procedure Mr. Hall proposed using the numbered list on page 2 which summarizes the current LEA process as examples of problems, clarifying that there may be other reasons for suspensions. Mr. Hall suggested changing "for the following reasons" to "reasons such as."	8/12/2004	4/14/2005		
	<i>Status:</i> On Hold <i>Responsible Party:</i> Eric France				
	<i>Comments:</i> LEA disciplinary procedures on hold until Items 05.02.04 - 05.02.06, etc. are developed by DSA.				
05.01.18 F	Soil Testing Policy Development It was discussed that DSA needs an IR to clarify nuclear testing or maximum density testing criteria.	8/12/2004	4/14/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Eric France, Jeff Enzler				
	<i>Comments:</i> Comments noted. Policy in development stages. Seeking additional input from committee. IC agenda item. 6/28/05-No additional input received.				
05.02.01 F	Sampling & Testing of Materials Policy - Draft Review Draft presented for review and comment	2/10/2005	4/14/2005		2/24/2005
	<i>Status:</i> Active <i>Responsible Party:</i> Eric France, Jeff Enzler				
	<i>Comments:</i> 2/10/05-Draft disseminated and comments and recommendations provided. DSA will distribute revised draft for comment in approximately two weeks. 6/28/05-No action as of this date. Need to finalize and present to the California Council Testing & Inspection Agencies group.				
05.02.02 F	Proposed New Structural Testing & Special Inspections List Draft forms DSA 103-1a & 103-1b presented for review and comment	2/10/2005	4/14/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Eric France, Jeff Enzler				
	<i>Comments:</i> 2/10/05 - Comments and recommendations received. Draft to be developed to address: How can special inspectors be identified? Draft will be prepared for next Committee meeting.  Additional feedback on draft forms presented are solicited. Comments from Committee due 3/3/05.				
05.02.03 F	Proposed Electronic Field Review Process Draft for review and comment	2/10/2005	4/14/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Jeff Enzler				
	<i>Comments:</i> 2/10/05 - Jeff Enzler presented this as a long-term project that is currently under development. Updates will be provided periodically by staff as they become available. 6/28/05-A few architects are pilot testing w/DSA.				

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05.02.04	F	LEA Application (DSA Form 100-3) Revised draft, LEA application presented for review and comment.	2/10/2005	4/14/2005		
		<i>Status:</i> Active			<i>Responsible Party:</i> Eric France	
		<i>Comments:</i> Comments from committee due 3/3/05. 6/23/05-Sent out for comment through California Council Testing & Inspection Agencies group. Will meet with Lab group to finalize mid-July. No additional comments received fro IC as of 6/28/05.				
05.02.05	F	Various LEA Program Report Draft Templates Templates presented for review and comment.	2/10/2005	4/14/2005		
		<i>Status:</i> Active			<i>Responsible Party:</i> Eric France	
		<i>Comments:</i> Comments from committee due 3/3/05. 6/23/05-Sent out for comment through California Council Testing & Inspection Agencies group. Will meet with Lab group to finalize mid-July. No additional comments received fro IC as of 6/28/05.				
05.02.06	F	LEA Program Website Proposed web pages presented for review and comment.	2/10/2005	4/14/2005		
		<i>Status:</i> Active			<i>Responsible Party:</i> Eric France	
		<i>Comments:</i> Comments from committee due 3/3/05. 6/23/05-Sent out for comment through California Council Testing & Inspection Agencies group. Will meet with Lab group to finalize mid-July. No additional comments received fro IC as of 6/28/05.				
05.02.07	F	Interpretive Regulations for Project Inspector Duties (IR A-8) Staff to revise draft and provide to committee at the next meeting.	2/10/2005	4/14/2005		
		<i>Status:</i> Active			<i>Responsible Party:</i> Eric France	
		<i>Comments:</i> IC agenda item.				

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## 06 - Policies and Procedures Committee

06.01.12k F Policies & Procedures Document - Latest 12/14/2004 7/21/2005  
Revision  
Consider additional appointment of a charter school representative as an ex officio member to the DSA Advisory Board.

*Status:* Active *Responsible Party:* Mary Ann Aguayo/Lowell Shields

*Comments:* Appointment tabled for if/when Acting State Architect wants to pursue. Dec 2004 - Decision made to add Charter School contact to DSAAB mail list--Kerry to supply contact.

3/16/05 - Caprice Young, President & CEO, Charter Schools Assn. was added to the DSAAB interested parties list. 6/05 Draft P&P to be presented for approval at 7/21/05 Quarterly Meeting.

06.03.01 F Appeals Process Development  
Use information gathered from AC M-1 appeal to draft a revised appeals process.

*Status:* Active *Responsible Party:* Mary Ann Aguayo/Lowell Shields

*Comments:* 6/2005-Process information on process gathered from AC M-1 Appeals Committee participants.

## 07 - Safety & Emergency Response Committee

07.01.05 F Local Building Official 7/27/2004 1/18/2005  
Add a local building official to the committee.

*Status:* Active *Responsible Party:* Liz Schroeder/Gate Bate

*Comments:* Gale Bate asked Tom Shih to join committee. Liz Schroeder to follow up with Tom. March 2005 - Tom cannot commit to this committee. May 2005 - Gale has asked a building official from Santa Rosa and is waiting to hear back.

07.01.11 F LAUSD Emergency Plan 7/27/2004  
Review LAUSD emergency plan when available and determine if a notice should be sent to school districts reagrding their safety plan development and contsnt.

*Status:* Active *Responsible Party:* JoAnn Koplin

*Comments:* Work with LAUSD when report is completed, possibly May or June 2005. Distribute to committee for review and comment.  
5-19-2005 JoAnn will contact LAUSD to request a copy of the plan. Item # 07.02.05 folded into this item.



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07.01.17	F Alameda County Team Invite three person team from Alameda County to the SERC meeting in Sacramento.	7/27/2004	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i>	Jo Ann Koplin/Lowell Shields		
	<i>Comments:</i> To be invited to Spring 2005 meeting. Meeting will be held in conjunction with the DRC conference, May 2005 (see 07.01.16). 6-27-05 This item will be revisited at next Committee meeting.				
07.01.21	M Tagging Process Determine if DSA has authority to tag buildings - need to coordinate and clarify. Motion by JoAnn, 2nd by Gale to request this become the 1st priority project for the SERC and DSA.	7/27/2004	7/21/2005		
	<i>Status:</i> On Hold	<i>Responsible Party:</i>	TBD		
	<i>Comments:</i>				
07.01.22	F OES & Police/Fire/Schools Interagency Response Process Research the relationships between different agencies and understand authority and responsibility for each one. Provide training to appropriate groups regarding these items	7/27/2004			
	<i>Status:</i> On Hold	<i>Responsible Party:</i>	TBD		
	<i>Comments:</i> May 19, 2005 - 07.01.10, 07.01.13 & 01.02.05 folded into this item.				
07.02.01	M Research Schools As Shelters Mandates (for earthquakes) Work with OES and CDE to update and expand the OES document "Schools as Post-Disaster Shelters" (December 1995). Suggested content, locations, and access to Emergency Supply Bins should be included in this document. When complete, consider training S.D.'s Work with all Red Cross chapters & local agencies to determine which school buildings are currently designated as shelters. Incorporate into DSA's Emergency Plan giving these designated buildings priority when conducting post disaster bldg. assessments. Investigate the feasibility of evaluating designated shelter buildings before an event and determine the appropriate criteria used to evaluate. Consider using performance based criteria rather than current code.	12/1/2004	7/21/2005		
	<i>Status:</i> On Hold	<i>Responsible Party:</i>	TBD		
	<i>Comments:</i> 5-19-05 - Of the items w/l this item's description, pre-event sheter evaluations is the lowest priority. JoAnn & Gale to obtain LAUSD & Berkeley USD guidelines. Per Gale League of Cities or Red Cross may have more information. OES document, "Schools as Post Disaster Shelters" was distributed to Committee Members as well as scanned and e-mailed out for review. Comments will be discussed at the 9-14-05 meeting. Item numbers 07.01.20 and 07.02.06 were folded into this item.				

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07.02.03	F	OES and ORC Mailing Lists Committee requested OES and ORC mailing lists regarding public schools to determine if emergency information would be disseminated to correct contacts.	12/1/2004	1/18/2005		
		<i>Status:</i> On Hold <i>Responsible Party:</i> Liz Schroeder/Tony Ferara				
		<i>Comments:</i> Tony, OES, to check with OES IT, Planning & Operations Branch, and Executive Office. Will provide feedback.				
07.03.01	F	Sixth Annual Disaster Resistant California Conference - DSAAB Workshop?  SERC wants to present a workshop at this conference. It will be held in San Francisco on the anniversary of the 1806 earthquake.	5/19/2005	7/21/2005		
		<i>Status:</i> Inactive <i>Responsible Party:</i>				
		<i>Comments:</i>				
07.03.02	F	Publication of DSA Emergency Plan Committee recommended publicizing the plan at the next annual CASH conference	5/14/2005	7/21/2005		
		<i>Status:</i> Inactive <i>Responsible Party:</i> TBD				
		<i>Comments:</i>				
07.03.03	F	LA County EOC and Sacramento OES facility tours This committee has expressed an interest in touring these facilities.	5/14/2005		5/14/2005	
		<i>Status:</i> Active <i>Responsible Party:</i> Mary Ann Aguayo				
		<i>Comments:</i>				

## 08 - Universal Design Committee

08.02.04	F	2004 Code Adoption Cycle UDC follow-up comments on 1129B, if ADAAG scoping would preclude accessible space, the CA language needs to be consistent.	9/28/2004	1/18/2005		
		<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
		<i>Comments:</i> No action. January agenda item.				

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08.02.05	M Reconsideration of proposed new policy remaining from June, 2004 UDC meeting. IR 04-04 TRAVEL DISTANCE TO SANITARY FACILITIES Motion #4: Mr. Skaff made a motion, seconded by Mr. Lawrence to send back to the Division of the State Architect. The UDC is to send Aaron Noble some suggested language. Note: The key to this IR is "on area served." The motion was carried unanimously.  <i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> No action. Pulled to look at a later date.	9/28/2004	1/18/2005		
08.02.06	M Amend 94-05 ACCESSIBILITY AT EXIT- ONLY DOORS Motion #5: Mr. Skaff made a motion, seconded by Mr. Lawrence to send back to the Division of the State Architect with the following amendments: In the Resolution change the 3rd word 'buildings' to say 'construction'. In the 2nd sentence after the words 'and egressible' add the words 'in the direction of egress'. Ayes were all in favor. Mr. Peterson abstained.  <i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> No action. January agenda item.	9/28/2004	1/18/2005		
08.02.07	M Amend 94-10 RESURFACING, REPAIRING AND ALTERATIONS OF PARKING LOTS  Motion #6: Mr. Scott made a motion, seconded by Mr. Skaff to send back to the Division of the State Architect with the following amendments: In the Resolution, in the 1st sentence (9th word) change the word 'repairing' to read 're-striping'. After the last line add the following words after shall be applicable: 'for resurfacing, re-striping or alterations of parking lots.' Ayes were all in favor.  <i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> No action. January agenda item.	9/28/2004	1/18/2005		
08.02.08	M Amend 94-22 RECONSTRUCTION AFTER FIRE DAMAGE Motion #7: Mr. ____ made a motion, seconded by Mr. ____ to send back to the DSA with the following amendments: In the Resolution, 2nd paragraph, 2nd line, after the words 'and additional insurance', delete the word 'insurance' and add the words 'project funding'. After 'may be necessary' add the words 'to complete' and delete 'for full coverage of.' Last line should read: 'Also, school district officials should be aware that insurance policies generally cover only fire damage areas and additional project funding may be necessary to complete all required work.' Vote: 7 - Yes and 3 - No.  <i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> No action. January agenda item.	9/28/2004	1/18/2005		

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	<i>F = Follow-Up Item</i>				
08.02.09	M Amend 95-01ALTERATION PROJECTS - \$25,000 AND UNDER Follow-up and Motion #8: Mr. Peterson made a motion, seconded by Mr. Nicol --The UDC lost a quorum, no further action was taken at this point only UDC discussion. It was discussed that this should go back to DSA to be re-written as an active statement.	9/28/2004	1/18/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Suggested amending the Resolution, 1st line as follows: after the words 'compliance is' delete the word 'not', delete the last two words 'and under' and add the words 'or greater' after \$25,000. Aaron Noble suggested that the original Resolution could be revisited. Mr. Peterson stated that he was not sure if he has ever gotten an approval letter as stated in the 2nd paragraph of the Issue. It was suggested that the 2nd paragraph of the Issue be deleted. No action. January agenda item.				
08.02.13	F Proposed Code Changes for 2005 UDC requests that DSA staff place new code changes in the proper format and submit to the UDC for review for the January 2005 meeting.	9/28/2004	1/18/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Linda Huber			
	<i>Comments:</i> Work plan for 05 rulemaking is in progress. No action taken. January agenda item.				
08.02.16	F Publications Pertaining to Play Area and Door Standards UDC inquired about publications pertaining to play area and door standards and asked if DSA would pay for such documents. DSA staff to follow up on cost of publications.	9/28/2004	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble/John Paul Scott			
	<i>Comments:</i> The six publications range from \$24-\$53. A list of publications and their costs will be provided at January UDC meeting. Executive Office decision. 5/10/05-John Paul Scott to e-mail justification to Mary Ann and David Thorman. Aaron offered to inquire about obtaining a few copies at no cost for code review purposes.				
08.03.01	M Deletion of Existing DSA Access Compliance Policies Motion to approve deletion of the following policies: 95-05, 97-04, 99-05, 99-06, and 00-02.	5/10/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Chris Lawrence and seconded by Ron Mincer. Unanimous approval.				
08.03.02	M Deletion of Existing DSA Access Compliance Policies Motion to approve deletion of the following policies: 94-13, 94-16, 95-06, 95-07, 95-08, 96-06, 97-05, and 98-01.	5/10/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Pete Guisasola, seconded by Chris Lawrence. Unanimous approval.				

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08.03.03	F Access Compliance Policy 95-01 - Alteration Projects - \$25,000 and Under Recommend changing "are required" to "are responsible" in Resolution section. Also, review whether estimated cost of \$25,000 should be adjusted annually.	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> Staff will research whether the cost is tied to an index in code.				
08.03.04	M Access Compliance Policy 95-09 - Accessible Seating at Fixed Counters Motion to approve with amendment. In Issue section, change text from "recommend" to "require."	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> Motion made by Pete Guisasola, seconded by ?. Unanimous approval.				
08.03.05	M Access Compliance Policy 96-01 - Seismic Upgrade Projects Motion to approve.	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> Motion made by Ron Mincer, seconded by John Paul Scott. Unanimous approval.				
08.03.06a	M Access Compliance Policy 96-10 - Handrails at Single Step Conditions Motion to remove "it appears that" from the first paragraph of Issue section and "and will accept" from the Resolution section.	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> Motion made by Chris Lawrence, seconded by Pete Guisasola. Unanimous approval.				
08.03.06b	F Access Compliance Policy 96-10 - Handrails at Single Step Conditions John Paul Scott recommends this policy list ICC ANSI requirements.	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i>				
08.03.07	M Access Compliance Policy 97-01 - Unisex Toilet Rooms Motion to approve with amendment. Change text from "advantageous" to "recommended" in second paragraph of Resolution section.	5/10/2005	7/21/2005		
	<i>Status:</i> Active <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> Motion made by Chris Lawrence, seconded by Pete Guisasola. Unanimous approval.				

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08.03.08	M Access Compliance Policy 99-07 - Toilet Paper Dispensers Motion made to drop policy. Committee stated that "dispensers to be no more than 3 inches from the face of the wall..." does not work.	5/10/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Chris Lawrence, seconded by Chad Allen. Unanimous approval.				
08.03.09	M Access Compliance Policy 99-08 - Doorstops and Other Floor Mounted Obstructions Motion to approve with amendment. Change text from "encourages and accepts" to "recommends" in the Resolution section.	5/10/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Ron Mincer, seconded by Chris Lawrence. Unanimous approval.				
08.03.10	M Access Compliance Policy 97-03 - Accessibility Guidelines for Electric Vehicle Charging Stations Motion to return policy for rewriting and consultation with CEC.	5/10/2005			
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Chris Lawrence, seconded by Ron Mincer.				
08.03.11	M Access Compliance Policy 97-06 - Parking Ticket Dispensers Motion to send policy back to DSA staff for further study. This policy should be divided into two areas: Ticket Dispensing Machines and Program Access.	5/10/2005			
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Ron Mincer, seconded by Chad Allen. Unanimous approval.				
08.03.12	M Access Compliance Policy 98-02 - Two-Story Relocatable Classroom Projects Motion to approve with amendment. Change text from "interpretation" to "policy" in the Resolution section.	5/10/2005	7/21/2005		
	<i>Status:</i> Active	<i>Responsible Party:</i> Aaron Noble			
	<i>Comments:</i> Motion made by Chris Lawrence, seconded by Ron Mincer. Unanimous approval.				

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08.03.13	F Access Compliance Policy 98-04 - Accessibility Requirements in Group I Occupancy Referred back to DSA staff to get assurances that the Office of Statewide Health Planning & Development (OSHDPD) is aware they will need to enforce.  <i>Status: Active</i> <i>Responsible Party:</i> Aaron Noble <i>Comments:</i>	5/10/2005	7/21/2005		
08.03.14	M Access Compliance Policy 98-05 - Accessible Seating in Folding Bleacher Units  Motion to send back to DSA staff to revise. Title of policy: Add "folding telescoping seating" and reference ICC ANSI. Resolution #3: In the first sentence, add the word "horizontally" after the word "dispersed."  <i>Status: Active</i> <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> Motion made by Chris Lawrence, seconded by Ron Mincer. Unanimous approval.	5/10/2005	7/21/2005		
08.03.15	M Access Compliance Policy 98-07 - Assembly Seating Motion made to approve with amendment. In Resolution #4, include "on an accessible route" and "on an aisle without steps."  <i>Status: Active</i> <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> Motion made by Ron Mincer, seconded by Chris Lawrence. Unanimous approval.	5/10/2005	7/21/2005		
08.03.16	M Access Compliance Policy 99-02 - Play Areas Motion to send back to UDC task group.  <i>Status: Active</i> <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> Motion made by John Paul Scott, seconded by Chris Lawrence. Unanimous approval. (Motion is unclear.)	5/10/2005	7/21/2005		
08.03.17	M Access Compliance Policy 00-01 - Self-Evaluation and Transition Plan Motion to approve.  <i>Status: Active</i> <i>Responsible Party:</i> Aaron Noble <i>Comments:</i> Motion made by Ron Mincer, seconded by Pete Guisasola. Unanimous approval.	5/10/2005	7/21/2005		

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08.03.18	F	Common Acronyms used by UDC Request for staff to compile a handout for the next meeting	5/10/2005		5/10/2005	
		<i>Status:</i> Active	<i>Responsible Party:</i>	Mary Ann Aguayo		
		<i>Comments:</i>				
08.03.19	M	Door Opening Force - Request for emergency rulemaking Motion to request that the DSAAB & DSA carry out emergency rulemaking to restore the door opening force to pre-2001 change (nominal 8.5 pound standard. Motion made by Ron Mincer, second by Chris Lawrence	5/10/2005	7/21/2005		
		<i>Status:</i> Active	<i>Responsible Party:</i>	Aaron Noble		
		<i>Comments:</i> 5-10-05-John Paul Scott stated rationale for emergency rulemaking (see p. 23 of minutes)				
08.03.20	F	Task groups stated purpose deliverables and timeframes. John Paul Scott offered to provide DSA staff with a copy of statements for each task group.	5/10/2005			
		<i>Status:</i> Active	<i>Responsible Party:</i>	John Paul Scott		
		<i>Comments:</i>				